



Years 3, 4, 5 and 6



Our beliefs and Rationale for iLearn@HRSS BYOD (iPad) Program

At Highland Reserve State school our vision is to develop **CLEVER-SKILLED-CREATIVE** students who are inspired to become successful life-long learners. Rapid and ongoing advances in technology have changed the way people communicate and collaborate as well as process and share information. Alongside the development of Literacy and Numeracy skills, our core focus at Highland Reserve State School, we recognise the importance of developing collaborative, creative and critical thinking 21st Century Learners who can communicate effectively. It is vital students develop the digital literacy, digital citizenship and lifelong skills required to engage in society, today and in the future.

Technology enables creative expression, independent thinking, problem solving and collaboration. It allows students to take greater control of their learning. Technology allows opportunities for teachers to provide feedback to students and their families around what students have done well and what they need to do to improve. Through our iLearn@HRSS program, students bring a personally owned iPad to school for the purpose of learning.

Advantages of using the iPad:

- Portable, light, hand-held device that can be used anywhere and anytime.
- Access to rich media, including school-based subscriptions to digital stories and multi-media tools.
- High student engagement (independently and collaboratively).
- Access to an abundance of quality apps (free and paid) with strong multi-media capabilities, allowing students opportunities to investigate information, create and publish work as well as share learning with the wider school community.
- Equip students with digital citizenship and key 21st century skills, seamlessly through home and school.
- Minimal technical requirements, stable operating system and security.

iPad Purchasing for Year 3, 4, 5 and 6 students

Our iLearn@HRSS program requires parents to purchase an iPad and accessories from an independent supplier. The iPad needs to be a:

- 9th generation or 10th generation iPad (minimum 10.2-inch screen)
- Wi-Fi only
- iOS 13 or later

Accessories required:

- Headphones to suit purchased iPad (with either Bluetooth or adaptor connectivity).
- iPad case
- Ensure the purchased headphones can be connected through the iPad case.

Optional:

- apple pencil/stylus
- keyboard

Students without their own device will have access to a limited number of shared, school-owned, devices during school hours.

iLearn@HRSS Program Requirements

- Parents to sign and return the **Acceptable Use Policy and 2024 Participation Agreement** form (by week 2 TERM 1 2024)
- Parents to complete the **ONLINE Third Party Website Consent** form (by week 2 TERM 1 2024)
- Install the required apps on to the iPad by the commencement of the 2024 school year

Insurance

The school does not accept liability for, or provide insurance coverage for, student-owned devices. While every effort is taken in the school environment to ensure devices are kept secure and used appropriately, parents are encouraged to seek personal insurance. Check with your preferred insurance company or the iPad seller about insurance to cover the iPad when it is outside of the home environment.

Responsibilities



Our goal is to ensure the safe and responsible use of facilities, services and resources available to students through the provision of clear guidelines.

Highland Reserve State School	<ul style="list-style-type: none"> - Support setting up the iPad i.e. securing settings and 'how to' add apps if required - Network connection at school using student's individual network user account (some technical support to establish the initial connection) - Internet filtering (when connected to the school network) - Highland Reserve SS will provide ongoing support to teachers and students to ensure everyone is skilled in using the iPad for cross curricular purpose - Communicating with families and sharing student learning through digital platforms
Student	<ul style="list-style-type: none"> - Participate in iLearn@HRSS lessons outlining Highland Reserve SS expectations on the use of iPad at school - Ensure the iPad is only used at school for educational purposes - Care for the device i.e. ensure that the iPad is carried in a bag to and from school - Engage in appropriate digital citizenship and online safety - Ensure the iPad comes to school fully charged each day and is taken home each afternoon. iPads are unable to be charged at school - Ensure there is no passcode on the iPad. If you require a password set, we request that the teacher is able to add their fingerprint for ease of access - Ensure connection to the school network using individual student network user account - Ensure the iPad's sturdy, protective case remains on at all times - Report any damage to teachers and families - Ensure school created content is not deleted from the device unless instructed by the teacher - Maintain a current back-up of data - Ensure the iPad is not used for personal online communication or direct messaging whilst at school - Follow the school's ICT rules – Be a Learner, Be Safe, Be Respectful and Be Responsible - Report if someone has breached the school's ICT rules - Understand consequences for not adhering to the school's ICT rules - Sign and abide by the school's <i>Student ICTs Acceptable Use Agreement</i> form - With parents, sign the <i>Acceptable Use Policy and 2024 Participation Agreement</i> form
Parent and Caregiver	<ul style="list-style-type: none"> - Purchase the iPad, as per device specifications - Discuss the student responsibilities with the student and together sign the <i>Acceptable Use Policy and 2024 Participation Agreement</i> form - Acknowledge that the core purpose of device, at school, is for educational purposes - Encourage and support appropriate digital citizenship and cybersafety with students - Some technical support - Ensure the required apps are installed for the start of the school year and updated when required - Ensure the device is fitted with a protective case and screen protector - Ensure the device has adequate warranty and insurance (the school does not provide insurance for student-owned devices) - Ensure there is no communication with students through the iPad whilst at school - all communication to students needs to be directed to the office - Understand and sign the <i>Acceptable Use Policy and 2024 Participation Agreement</i> form - View the <i>Mobile Technologies</i> policy and <i>HRSS Student Code of Conduct</i> on the school website

Be Responsible, Be Respectful, Be Safe and Be a Learner when using ICTs @ HRSS



Be Responsible



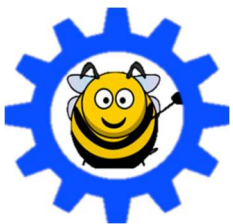
- Always take care of laptops, iPads and other digital devices i.e. always shut them down properly and close apps when finished.
- Use only school apps and websites, when at school, that are for learning purposes.
- Report, straight away, anything you come across that is inappropriate, including messages.
- Immediately report if there is any accidental damage to any digital devices.

Be Respectful



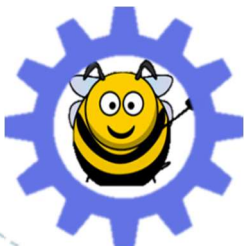
- Communicate respectfully online. Always use kind words and immediately report any mean or unkind messages you become aware of.
- Respect the rights of others to access and use digital devices.
- Acknowledge where information you use from the internet has come from (source).
- Always get permission from your teacher to publish anything online.

Be Safe



- Protect personal information by making sure you don't share your own or anyone else's full name, address or phone number online.
- Keep your passwords safe and ensure they aren't shared with, or used by, others.
- Only join online spaces that parents and teachers give you guidance and permission to join.
- Only talk with people online that you know or that your parents or teacher have given you permission to speak with.

Be a Learner



- Actively use digital devices and the internet to explore, create communicate and learn new things that are directly related to classroom work.
- Save the work that you have created in an appropriate way.
- Gain teacher permission to print.
- Turn off digital devices when requested.
- With permission, share what you have learnt as well as designed or created with others.



Steps to iLearn@HRSS



Step 1

Stay up to date with iLearn@HRSS program information through:

- School newsletters
- Facebook posts
- Email notifications



Step 2

- Purchase a **9th generation or 10th generation iPad (minimum iOS 13 and 10.2-inch screen, wifi only)** from an independent supplier



Step 3

- Set up your iPad.
- Load the required apps onto the iPad ready for the start of the school year.



Step 4

Term 1, 2024, sign:

- **Third Party Website Consent** (online) form
- **Acceptable Use Policy and 2024 Participation Agreement** form



Step 5

Have regular discussions and provide ongoing support to your child around responsible use of the iPad and internet safety.



Step 6

If you require further information, please contact your child's teacher or Melissa Cox mbail33@eq.edu.au