



## Application for P&C Membership for 2018 Highland Reserve State School P&C Association

Please complete and return to the P&C Secretary

<b>Name:</b>		
<b>Address:</b>		
<b>Home phone:</b>		
<b>Mobile phone:</b>		
<b>Email address:</b>		
<b>Blue Card :</b>	<b>YES / NO – if no please fill out a Blue Card Application Form</b>	<b>If YES # Expiry:</b>

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare, and my date of birth is: \_\_\_\_\_.

**I am:**

- applying for new membership
- renewing my membership.

**I apply for membership in the Highland Reserve State School Parents and Citizens' Association and I undertake to:**

- a) promote of the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

**Signature:** .....

**Date:** .....

P&C Secretary Use	
Date received: ...../...../.....	Date accepted: ...../...../.....
Secretary's signature: .....	Entered in P&C Register: <input type="checkbox"/>

## CODE OF CONDUCT FOR P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:-

- act in the best interest of the total school community at all times.
- conduct and present themselves in a professional manner and act ethically and with integrity at all times.
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents / carers, students, community members.
- remain objective and avoid personal bias at all times.
- represent all members of the school community.
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair.
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain.
- make fair, transparent and consistent decisions.
- provide objective and independent advice.
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own.
- treat official information with care and use it only for the purpose for which it was collected or authorised.
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information.
- not use confidential or privileged information to further personal interests.
- be responsive to the requirements of the school community.
- seek to achieve excellence in educational outcomes for all students at the school.
- listen and respond to issues and concerns regarding strategy and policy.
- work within the boundaries of the *Education (General Provisions) Act 2006*, the Education, Training and Employment's policies and procedures relevant to P&C Association operations.